Things you wish you shared with your team before they agreed on that deadline



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VECTOR TECHNOLOGIES



5 things

your team needs to know before they agree on a deadline



UK 2018: 253 working days

YEAR = 8 months work + holidays + weekends



YEAR < 250 days MONTH < 20 days WEEK < 5 days

1. We work much less than we think

2. We are humans





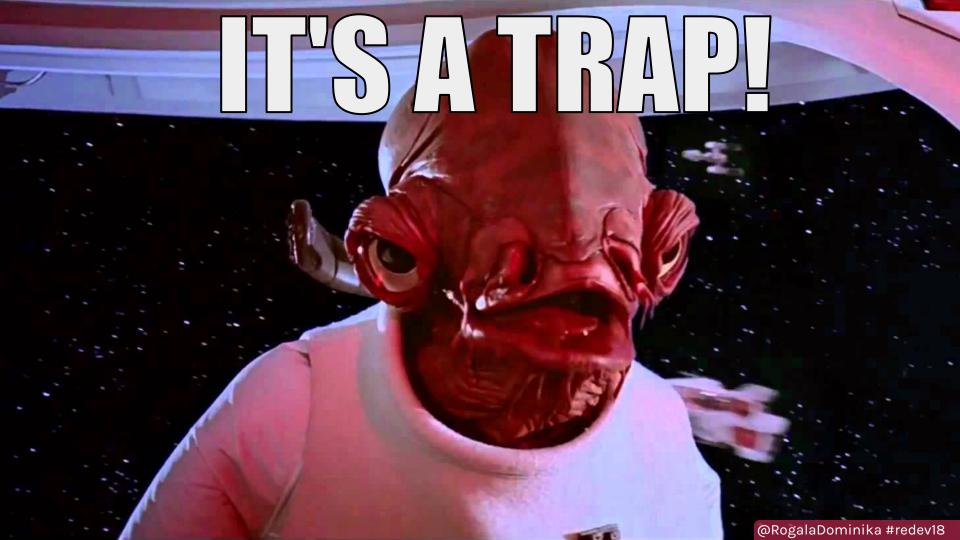






2. We are humans

3. Traps that kill our estimations





tomorrow

noun

A mystical land where 99% of all human productivity, motivation and achievement is stored.

Today we procrastinate. How much?

2 hours.

A day.

"In the meantime" actually takes time.

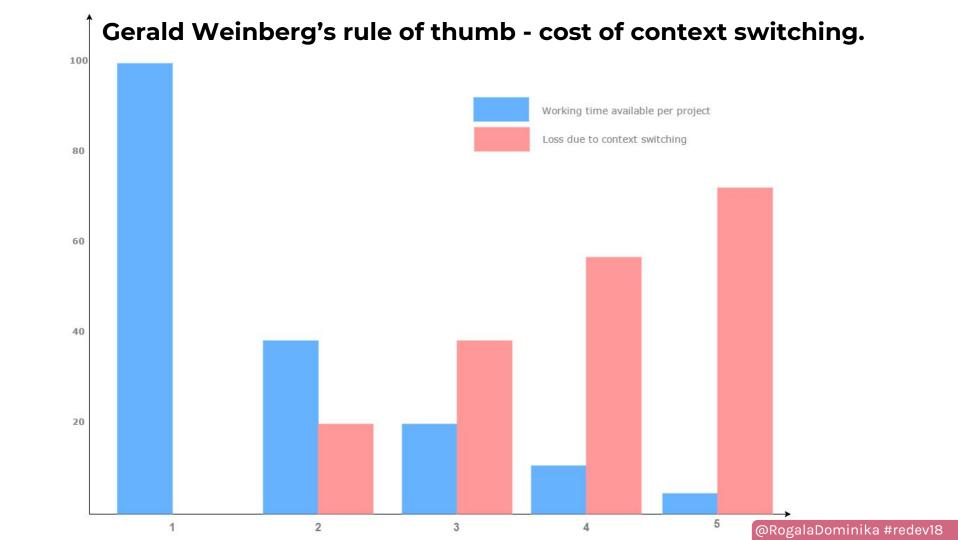


meantime

noun

A mystical land where 99% of all human focus is stored.





Are your teams working on one project at a time?

Lucky them! And lucky you;) Loss due to context switchin

Are they working on two or more? Here's the cost you pay for it.

As long as you can't do anything about it, remind them to add this cost in estimations.

IT'S A TRAP!

Things we can't predict



Traps:

Tomorrow

"In the meantime"

Context-switching

Things we don't know...

... what's your trap?

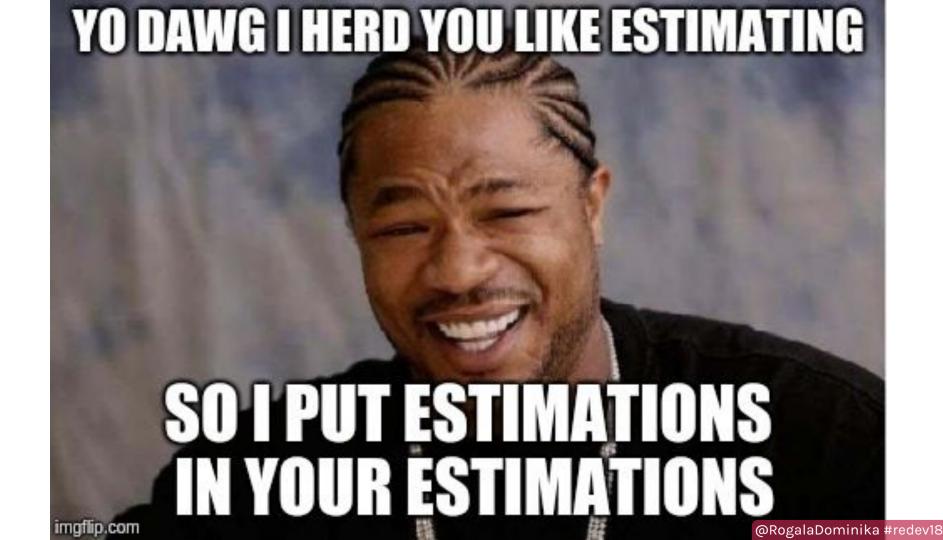
3. Traps steal time

4. All work counts



Estimations. Planning. Specifying requirements.

Is this even real work?



How about outsourcing?

Isn't it what we use when we want to speed up development?

Yes, that's right. But it's always at a cost of team's time.

4. All work counts

5. Priorities

Why do we always meet for Christmas Dinner on time but miss other deadlines?





What are your priorities?
Product quality?
User experience?
Money?

Does your team know?

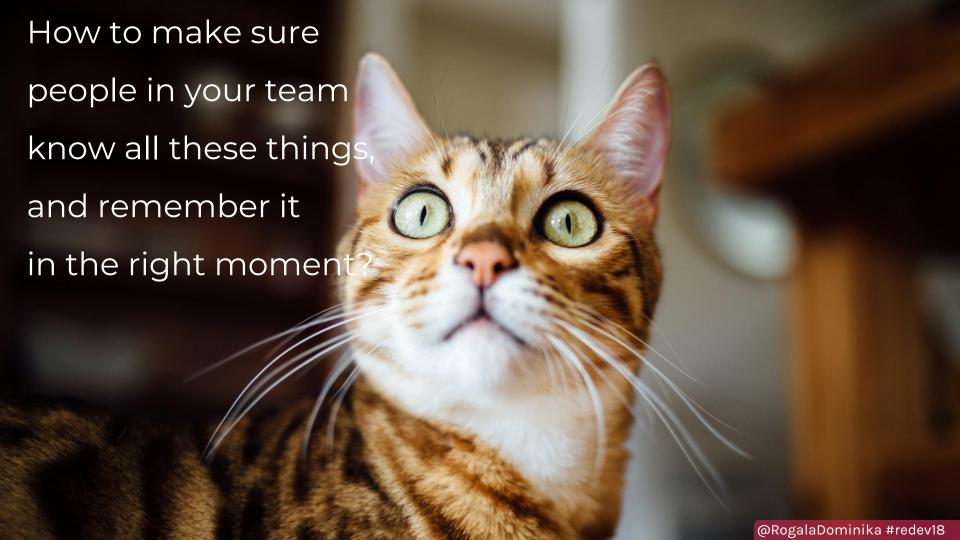
Everyone has a default priority that they will use if no other is clearly defined.

5. Share top priority



- 1. We work less than we think
- 2. We are humans
- 3. Traps steal time
- 4. All work counts
- 5. Share top priority





Talk about time

Talking about estimations creates common understanding of time.

Everyone is involved and thus we constantly improve our teams' estimation abilities.

Let them guess

Create a culture of blameless improvement.

Always make it clear if we're estimating or declaring a binding deadline (team & outside).

Estimation is not declaration

Ask about buffers

Add buffers for

Maternity/paternity leaves

Sick leaves

Days around holidays

Add buffers for

Skiing season

New joiners

Irregular known unknowns

Iterate and reflect

Use what you already have (sprint planning, retros) to talk about time.



Share

Interesting resources, your planning techniques, mistakes you made...

Oh, an you can share this talk. Here's a 10-minutes video



If you want your team to agree on deadlines they will meet make sure they know what you know.