

# Passing the Torch

Without Dropping The Ball

## **Lessons In Community Management**

Open Source Summit  
Edinburgh Scotland  
24 October 2018

Hint!

It's not just a question of  
clocking out and handing  
over the keys.

@rbowen

@mary\_grace

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# Passing The Torch

What are we talking about?  
Why is this relevant?  
How is this possible?



Photo Credit: Don Voaklander, Flickr

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# What Are We Talking About?

A large, bold, white sans-serif font spelling 'RDO' is centered on a dark red rectangular background. The letters are thick and have a clean, modern look.

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# Why Is This Relevant?

You're content in your job.  
You have no plans to move on.  
Why should you care about  
a transition plan?

# What Do You DO?

Being a community manager is just flying to exotic places and drinking beer, right?



Photo Credit: Rich Bowen, Flickr

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# What Do You DO?

Documenting what you do  
gives people more respect  
for your job.



Photo Credit: Rich Bowen, Flickr

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# What Do You DO?

Focus!  
Identify!  
Clarify!



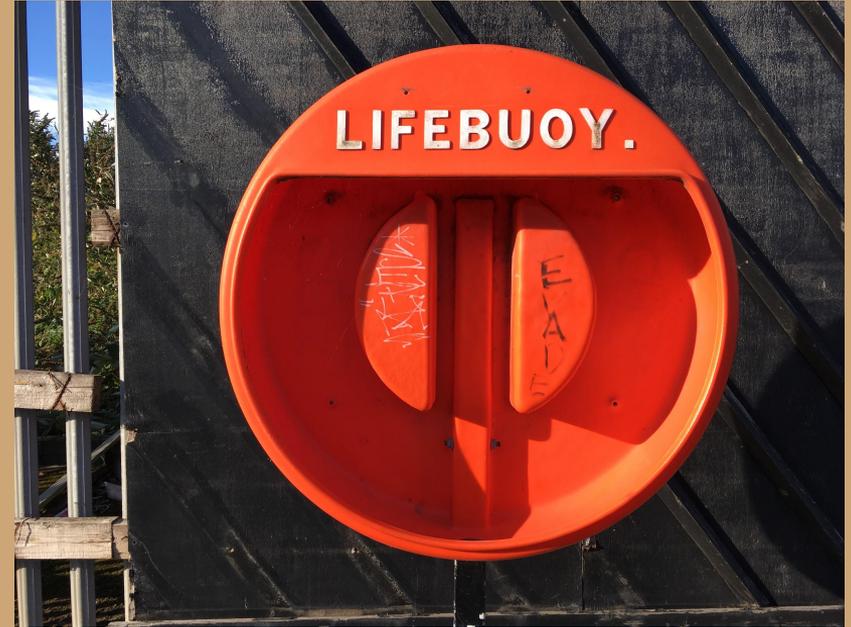
Photo Credit: Rich Bowen, Flickr

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# Delegate!

Documented Things allow  
Other People to Volunteer



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# Are You Going To Do That FOREVER?

Someday you'll want to  
move on to something else -  
a transition plan makes that possible



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# The Handover Document

How is this possible?

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# The Overview

Project Goals  
Reading List



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# Dramatis Personae

Who are the Stakeholders?  
People as well as Projects



Photo Credit: Jen Madriaga, Facebook

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# The Regular Tasks

Daily / Weekly / Monthly  
All The Meetings  
Important Annual Events



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# Wish List

That Which Remains Undone



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# The Inventory

Budget  
Credentials  
The Keys To The Castle



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# Is It Done Yet?

Is it ever done?

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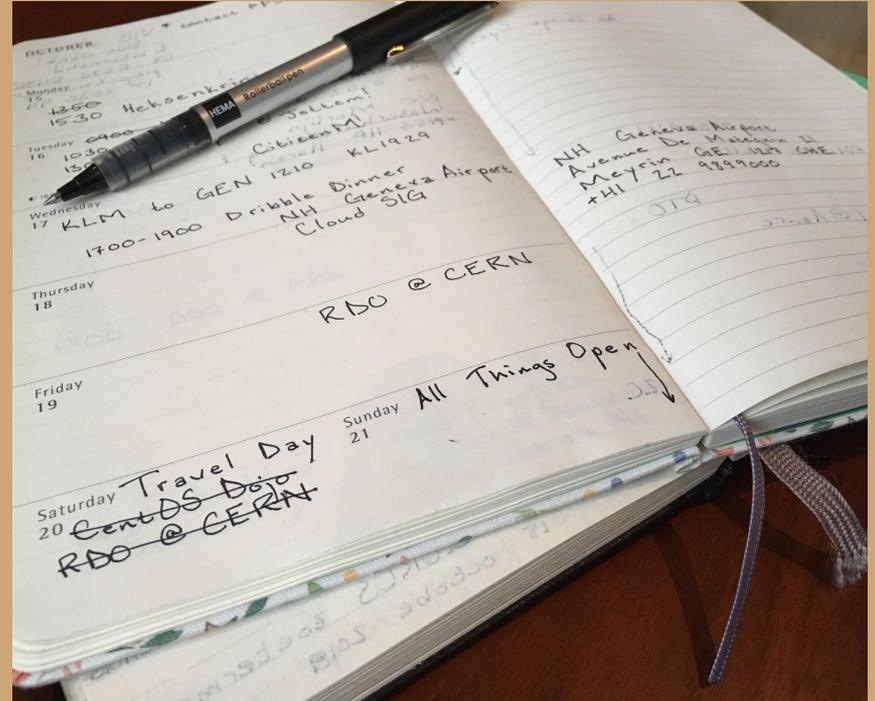


# Prioritize

What's Urgent?

What's Important?

What Can Only YOU Do?



# What Works For You?

Don't Be Scared To Make Changes



Photo by Eric Heupel, Flickr

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# What Works For You?

Don't Be Scared To Make Changes

Remember to Listen



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“Alone we can do So Little;  
Together we can do So Much.”

Helen Keller



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# Passing The Torch

Share Your Stories  
Focus ~ Identify ~ Clarify  
Write ~ Edit ~ Redact



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# Questions?

Or comments. Or snarky tweets!

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非常感谢你 muchas gracias baie dankie شكرا جزيلاً çox təşəkkür edirəm  
আপনাকে অনেক ধন্যবাদ hvala vam puno dėkuji mnohokrát  
hartelijk bedankt 有難うございます маш их баярлалаа dziękuję ci bardzo cảm ơn nhiều  
mèsi anpil ممتون خيلى mulțumesc foarte mult תודה רבה לי liels paldies

# Thank You!!!

ಮಿಕ್ಕು ಛಾಲ್ ಕೃತಜ್ಞತೆಲು ташаккури зиёд Zikomo kwambiri شكرا جزيلاً  
çox təşəkkür edirəm আপনাকে অনেক ধন্যবাদ mnohokrát tack så mycket

asante sana маш их баярлалаа dziękuję ci bardzo א גרויסן יישר כח

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